

HOMERSFIELD PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be a meeting of Homersfield Parish Council on Monday 2 November at 6.30pm

at The Wortwell Community Centre, Tunbeck Road, Wortwell in the Waveney Room

Please bring and wear a mask.

Social distancing will mean numbers of the public will necessarily be restricted to no more than five members of the public

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate.

1. **Welcome** by the Chairman
2. To receive and accept **Apologies** from those members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.
3. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 7 September 2020
4. **Matters arising:**
5. **To accept the resignation of Chair Mrs D Bird and vote on a replacement Chair.**
6. **Meeting to be handed over to new Chair.**
7. **Quorate Meetings going forwards and Co-Opting a new Parish Councillor**
8. **To accept resignation of Clerk Mrs A Pullen as at 31 December 2020**
9. **To advertise for a new Clerk to replace Mrs Pullen with effect 1 January 2020**
10. **Locum Clerk:** To confirm the Locum Clerk will cover to the end of the financial year to provide handover period
11. **To consider request from Playing Field Charity 1066181 to take over management of the play field**
12. **Financials:** Precept and budget planning for 2021/22
13. **Future of the Council** - to discuss and agree future structure and delivery of services to the village
14. **Councillors Reports**
15. **Clerk Report and Payments due:** November and December salary payments - appendix A
16. **Homersfield Wood** to consider Arboriculture recommendations from Alice Martin £2500 budget
17. **Planning Applications received since last meeting:** none
18. **Next meeting:** 11 January 2021 6.30pm - venue and meeting dependent on CoVid19 regulation

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APPENDIX A PAYMENTS

Date	Payee	Description	Cost	VAT	Comments
2/11/20	A Pullen	Salary	<£100		Nov Dec confidential
25/11/20	Locum	Salary	£144.10		November
25/12/20	Locum	Salary	£144.10		December
25/11/20	HMRC	PAYE	£49.20		November
25/12/20	HMRC	PAYE	£49.20		December
2/11/20	Alice Martin	Arboriculture report	£		Overview advice