

# Homersfield Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Homersfield Black Swan*

**Tuesday 7<sup>th</sup> March 2023 at 6.00pm**

## PUBLIC FORUM

### A. To Receive Reports from the District and County Councillor

*All reports will be placed on the website: <http://homersfield.onesuffolk.net>*

### B. Public Forum – for Members of the Public

*Members of the public are welcome to attend and raise matters of concern or ask questions.*

## AGENDA

1. To consider Apologies for Absence
2. To record Declarations of Interests and to consider Requests for Dispensation
3. To Approve the Minutes of the Meeting held on 14<sup>th</sup> February 2023
4. Matters Arising from the Minutes above and not on the Agenda
5. Finance
  - a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure
  - b) To Consider Grants
  - c) To Consider Coronation Plaque and Celebration
  - d) To Consider General Reserves
  - e) Internal Audit for 2022/23 - *update*
  - f) HPC's Bus Shelter Repairs – *update*  
*County Cllr Judy Cloke has kindly given a Locality Grant to fund the repairs*
  - g) HPC's Noticeboard Relocation & Repair - *update*
  - h) River Waveney Trust – Homersfield Bridge Rubbish & Dog Bin Request - *update*
  - i) Tree Work Quotation - *update*
6. Annual Review of Statutory Documents and Policies
  - a) Asset Register - *updated*
  - b) Chainsaw and Strimmer Policy - *(now combined)*
  - c) Council Risk Assessment
  - d) Code of Conduct Policy to 4<sup>th</sup> May 2023
  - e) New Local Government Association's Code of Conduct Policy - *from 5th May 2023*
  - f) Data Protection Regulations Policy
  - g) Financial Regulations Policy
  - h) Freedom of Information & Publication Scheme Policy
  - i) Internal Control Statement
  - j) Litter Pick Risk Assessment
  - k) Planning Procedure Policy
  - l) Standing Orders
  - m) Wood Working Risk Assessment

# Homersfield Parish Council

7. **To Consider Receiving Homersfield's Play Area Physical and Monetary Assets – update**
  - a) **Homersfield Community Park - Charity Number: 1193118**
  - b) **Homersfield Playing Field - Charity Number: 1066181**
  
8. **Planning Applications and Decisions**

**Applications**

  - a) **Planning reference: DC/23/0271/FUL**  
Proposal: Garden Timber Structure  
Site address: Wortwell Mill, Low Road, Homersfield, Harleston, Suffolk, IP20 0HJ  
*At HPCs 14th February 2023 meeting Councillors resolved to OBJECT with comments.*
  - b) **Planning reference: DC/22/3007/LBC**  
Listed Building Consent - The erection of two ground floor extensions to a listed building  
Wortwell Mill Low Road Homersfield Harleston Suffolk IP20 0HJ  
Validated: Thu 28 Jul 2022 | Status: Awaiting decision  
*At HPCs 17th August 2022 meeting Councillors resolved NO COMMENT.*
  - c) **Planning reference: DC/22/2522/FUL**  
Proposal: Construction of two ground floor extensions  
Site address: Wortwell Mill, Low Road, Homersfield, Harleston, Suffolk, IP20 0HJ  
Validated: Thu 28 Jul 2022 | Status: Awaiting decision  
*At HPCs 17th August 2022 meeting Councillors agreed NEUTRAL and added comments to the planning application.*

**Decisions**  
None
  
9. **Homersfield Phonebox**
  - a) **To Consider an Easter Display**
  
10. **Homersfield Wood**
  - a) **Wood – update**
  - b) **Wood Working Parties – update**
  - c) **Permissive Path Signs**
  
11. **Village Maintenance**
  - a) **Village Litter Pick 18<sup>th</sup> March 2023**
  - b) **Ride on Lawnmower – update**
  - c) **Nature Reserve White Posts – update**
  
12. **Correspondence**
  - a) **Thank you letter from Harleston Town for Car Parking contribution**
  - b) **Thank you email from Alburgh Parish Council for bin grant offer**
  
13. **AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)**
  - a) **East Suffolk Council Daffodil Offer – Autumn 2023**
  - b) **Website Annual Statistics**
  - c) **Metal Detecting Application**
  - d) **Defibrillator Funding**
  - e) **To Note the Parish Election on Thursday 4<sup>th</sup> May 2023**  
*Nomination Papers must be with East Suffolk Council by Tuesday 4<sup>th</sup> April 2023*

# Homersfield Parish Council

## 14. To Receive items for the next Agenda

## 15. To Confirm the Future Meeting Dates:

- Tuesday 16th May 2023 at 6.00pm -  
*Annual Parish Meeting & Annual Parish Council Meeting*
- Tuesday 4<sup>th</sup> July 2023 at 6.00pm
- Tuesday 5<sup>th</sup> September 2023 at 6.00pm
- Tuesday 7<sup>th</sup> November 2023 at 6.00pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Homersfield Parish Council**

**Date 1<sup>st</sup> March 2023**