

Homersfield Parish Council

PARISH COUNCIL MEETING

Homersfield Black Swan

Tuesday 14th February 2023 at 6.00pm

Present

Chair Angela Stokes, Councillor Lucy Hammond & Councillor Joyce Westgate

Clerk/Responsible Financial Officer (RFO): Sally Chapman

Also Present: None

A. To receive Reports from the County & District Councillor

None Received

B. Public Forum – for Members of the Public

MINUTES

1. To consider Apologies for Absence

Apologies were Received and Approved from Councillor Duffy.

2. To record Declarations of Interests and to consider Requests for Dispensation

Point 6.c) Cllr Hammond declared a non-pecuniary interest – husband submitted a quotation to repair the bus shelter.

3. To Approve the Minutes of the Meeting held on 15th November 2022

The Minutes from the Meeting held on the 15th November 2022 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the Agenda

None

5. Co-option to fill the Casual Vacancies

None

6. Finance

a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

Councillors resolved unanimously to approve the following Receipts and Expenditure.

DATE	REFERENCE	DETAILS	RECEIPTS	EXPENDITURE
-	100915	Void (made out to Ravencroft but VAT was missed)		£ -
31/01/2023	100916	Ravencroft Arboricultural Services - Wood Survey		£ 474.00
31/01/2023	100917	Clerk's Expenses - December-January		£ 40.20
14/02/2023	100918	Harleston Town Council- Car Parking Grant		£ 50.00
		Total	£ -	£ 564.20

b) To Appoint the Internal Auditor for 2022/23

The Clerk informed the former Internal Auditor has retired and charged £150 for the 2021-22 internal audit. The Suffolk Association of Local Councils (SALC) has quoted for turnover £5,001-£15,000 a fee of £169.

Councillors resolved unanimously to appoint The Suffolk Association of Local Councils to undertake the 2022/23 Internal Audit.

Signed: _____ Chair

Date: _____

Homersfield Parish Council

c) Homersfield Bus Shelter Renewal/Repairs Quotations

Cllr Hammond declared a non-pecuniary interest – husband has submitted a quotation to repair the bus shelter and did not comment or vote.

Cllrs considered the various quotations to repair and replace the bus shelter.

Councillors agreed unanimously to accept Mr Lawrie Hammond's estimate of £427 to replace the shiplap, battens, felt and repaint.

d) To Relocate Homersfield Parish Council's Noticeboard

The Clerk had received an estimate from a Denton Handyman of £60.00 and £20ph for any additional hours to move the PC's noticeboard from the play area to in front of the play area's fence to aid access. Cllrs discussed and requested that he also repairs the noticeboard and reseals the glass.

Councillors agreed unanimously to accept the above estimation to move and repair the noticeboard.

e) To Consider a Car Parking contributions for Harleston Town Council

Councillors resolved unanimously to donate £50.00 toward Harleston Town Council's car parking costs.

f) River Waveney Trust – Homersfield Bridge Rubbish & Dog Bin Request

The River Waveney Trust Report to HPC on 16th December stated 'It was decided that a dog bin and waste bin were only needed on the Alburgh side of the River Waveney'.

Councillors agreed unanimously to give a grant of £100.00 to Alburgh Parish Council once they have purchased the bins and sent a copy of the invoice.

g) Homersfield Woods Tree Work Quotation

The Clerk had received McCarthy Tree Services quotations of:

Quotation 1 - £600 for tree work that needs completing within 9 months.

Quotation 2 - £1225 for tree work needed before next survey (18 months' time) and general work.

Councillors resolved unanimously to accept the quotations above. Quotation 1 to be completed after 1st April 2023 and Quotation 2 in the autumn/winter of 2024.

7. To Consider Receiving Homersfield's Play Area Physical and Monetary Assets

a) Homersfield Community Park - Charity Number: 1193118

b) Homersfield Playing Field - Charity Number: 1066181

No further update – carried forward

8. Planning Applications and Decisions

Councillors noted the following Applications and Decisions:

Applications

a) Planning reference: DC/23/0271/FUL

Proposal: Garden Timber Structure

Site address: Wortwell Mill, Low Road, Homersfield, Harleston, Suffolk, IP20 0HJ

Councillors resolved to OBJECT to the above planning application with the following comments:

- The timber structure is not in keeping with a listed watermill.
- The timber structure is too high to be in a garden as it can be seen from a far distance.
- If lit in the evenings it would be detrimental to a dark sky which is important for nocturnal creatures and species which depend on that.

Signed: _____ Chair

Date: _____

Homersfield Parish Council

b) Planning reference: DC/22/3007/LBC

Listed Building Consent - The erection of two ground floor extensions to a listed building
Wortwell Mill Low Road Homersfield Harleston Suffolk IP20 0HJ

Validated: Thu 28 Jul 2022 | Status: Awaiting decision

At HPC's 17th August 2022 meeting Councillors resolved NO COMMENT.

c) Planning reference: DC/22/2522/FUL

Proposal: Construction of two ground floor extensions

Site address: Wortwell Mill, Low Road, Homersfield, Harleston, Suffolk, IP20 0HJ

Validated: Thu 28 Jul 2022 | Status: Awaiting decision

At HPC's 17th August 2022 meeting Councillors agreed NEUTRAL and added comments to the planning application.

Decisions

d) Planning reference: DC/22/4705/TPO

Proposal: WDC TPO 331A - G2 belt alongside and rear of farm house

1 x young leaning Willow - Pollard by up to 50% (existing 25 x 25ft) - remedial pruning works. 2 x small leaning Aspen Poplars - Fell to ground level - serious lean over livestock field. 1 x Aspen Poplar - Remove dead / broken branches

1 x Hedge - To pushback hedge / trees to fence line overhanging neighbours' property - remedial pruning works.

Status: Withdrawn

9. Homersfield Phonebox

The Chair thanked Cllr Hammond for her excellent Christmas display in the phonebox.

10. Homersfield Wood

a) Wood – c/f

b) Wood Working Parties – c/f

c) Permissive Path Signs

The Clerk advised the Green Permissive Footpath White Arrow Waymarker discs from The Sign Shed cost £2.70 including VAT each.

The Chair will advise on how many is required.

Action: Chair

11. Village Maintenance

a) Village Litter Pick

Cllr Hammond advised the next litter pick would be on the 18th March 2023 and she would make a poster for the website and noticeboard.

Action: LH

b) Ride on Lawnmower – c/f

c) Nature Reserve White Posts – c/f

12. Correspondence

a) Parishioner's email - Unsavoury behaviour and damage in Homersfield

Councillors noted this incident was reported to the Police.

13. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

None

14. To Receive items for the next Agenda

a) Policies Review

Signed: _____ Chair

Date: _____

Homersfield Parish Council

- b) To Consider Grants and Donations
- c) Coronation Plaque

15. To Confirm the Future Meeting Dates:

- Tuesday 7th March 2023 at 6.00pm
- Tuesday 16th May 2023 at 6.00pm -
Annual Parish Meeting & Annual Parish Council Meeting
- Tuesday 4th July 2023 at 6.00pm
- Tuesday 5th September 2023 at 6.00pm
- Tuesday 7th November 2023 at 6.00pm

The meeting ended at 6.45pm

Signed: _____ Chair

Date: _____