

Minutes of the Homersfield Annual Parish Council Meeting held 2 September 2019 at The Black Swan, Homersfield at 7.30pm

Attendees:

Cllr. Debbie Bird (DB)	Chair, Homersfield Parish Council
Cllr. Lucy Phillips	Councillor, Homersfield Parish Council
Cllr. Angela Stokes (AS)	Vice Chair, Homersfield Parish Council
Cllr. Jo Westgate (JW)	Councillor, Homersfield Parish Council
Cllr. Simon Scarfe	Councillor, Homersfield Parish Council
Members of the public	One

Item Description

- 1 **Cllr. Scarfe to sign the Declaration of Office documentation**
- 1.1 Cllr. Scarfe signed and dated the Declaration of Office and joined the meeting
- 2 **To consider accepting apologies for absence**
- 2.1 Alex Pullen – recovering from hospitalisation – accepted
- 3 **To approve the minutes of the last council meeting**
- 3.1 The draft minutes of the meeting held 13 & 20 May 2019, having been previously distributed to all councillors were unanimously agreed and signed by the Chair, having been proposed by (PB) and seconded by (SB) Cllrs. Westgate and Stokes
- 4 **To record declarations of interest from members in any item to be discussed**
- 4.2 Cllr. D Bird, Item 19, Trustee
- 5 **To consider dispensations from members in any item to be discussed**
- 5.1 None received
- 6 **To adjourn the meeting to allow public participation (15 minutes)**
- 6.1 The meeting was adjourned at 7.55pm
- 6.2 Parishioners questions or comments - None
- 6.3 Report from District & County Councillor
- 6.3.1 The report is available on the website at <http://homersfield.onesuffolk.net/latest-news/>
- 6.4 To receive the Police Report - None
- 6.4.1 Monthly email reports and newsletters have ceased and the 'Constable's County' can now be located at <http://homersfield.onesuffolk.net/latest-news/>
- 7 **To re-convene the meeting**
- 7.1 The meeting was reconvened at 8.00pm
- 8 **To receive a report from the Chair** – Nothing to report
- 9 **To receive a report from the Clerk on outstanding matters (for information only)** – Nothing to report
- 10 **To consider new & outstanding planning applications**
- 10.1 DC/19/3165/FUL, Walnut Tree Barn, Installation of photo voltaic solar panels
- 10.1.1 No recommendations were made
- 10.2 DC/19/3209/FUL, 1 Swan Cottages, first floor bedroom over bathroom and dining room
- 10.2.1 No recommendations were made
- 11 **To discuss the failing commemorative tree on the village green** (relisted item)
- 11.1 Agreed to remove four of the five trees. One will be left as it seems in better condition. If it fails, it was agreed, in principle to consider a replacement tree, immune to honey fungus
- 12 **To discuss Homersfield Wood**
- 12.1 The fallen tree will be left to rot down. The footpath has been detoured around it. The wood will not be

closed in the event of high winds due to the bridle path and difficulty of actually ensuring no ingress

- 13 **To review/confirm member's Registers of Interests**
- 13.1 Cllrs. Westgate, Phillips and Scarfe have requested to complete their Registers of Interest by post
- 14 **To discuss the telephone box refurbishment**
- 14.1 This item was carried forward
- 15 **To receive the Internal Audit report for 2018/19**
- 15.1 The council received a clean bill of health from Trevor Brown for 2018/2019. An expression of thanks was forwarded to the Clerk in her role as Responsible Finance Officer. A copy was added to the July meeting documentation for members
- 16 **To consider a donation to the Homersfield Playing Field charity**
- 16.1 It was agreed to donate a sum of £500.00, PB and SB Cllrs. Stokes and Westgate
- 17 **To receive and discuss items from Parish Councillors**
- 17.1 Cllr. Westgate asked for a donation from the PC towards the cost of materials to repair the wall in the churchyard. List for next meeting
- 17.2 The bollard on the Homersfield side of the bridge is missing. The clerk was asked to contact Alburgh PC regarding the missing bollard on the opposite side of the bridge
- 17.3 The next litter pick was suggested for 16 September 2019 at 10.00
- 17.4 The grass around the totem pole is very long. The clerk was asked to find out when the next cut is due
- 17.5 A white van has been sighted driving slowly in the village and Bungay. It was reported to the police
- 18 **Finance – Bank balances & accounts payments - Noted**
- 18.1 Barclays Current Account £6,308.74 (28/06/19)
- Barclays Reserve Account £2,715.50 (28/06/19)

19 **Payments**

Date	Payee	Description	Cost	VAT	Comments
25/7,8,9 & 10/2019	A Pullen	Salary	>£100		Jul - Oct Confidential
25/7,8,9 & 10/2019	A Pullen	Expenses	<£100		Jul - Oct Confidential
25/7,8,9 & 10/2019	HMRC	PAYE	£54.00		Jul - Oct
13/05/19 19/07/19	M Pellatt	Fuel & Oil	£12.03 £12.90	£2.01 £2.15	
01/07/19	Playing Field Charity	Donation	£500 TBC		
24/06/19	T Brown	Internal Audit	£90.00 TBC		2018/19
19/08/19	East Suffolk Council	Election	£54.40		Uncontested fee
To ratify a payment to Mick Pellatt for fuel and oil required for village maintenance (13/05/19, chq 100783, £14.47 for fuel and oil)					
The bank balances and schedule of payments were unanimously approved, having been PB and SB Cllrs. Westgate and Phillips					

- 20 **Correspondence received**
- 20.1 The information file was noted and circulated to the members
- 21 **To receive items for the next Agenda**
- 21.1 To discuss the telephone box refurbishment
- 21.2 To consider whether existing lorry signs on entering the village are clear and adequate
- 21.3 To discuss a donation to the church for the maintenance of the churchyard
- 22 **Date and time of next meeting**
- 22.1 4 November 2019, 7.30pm, Black Swan, IP20 0ET
- 23 **Meeting Close**
- 23.1 The closed at 8.40pm

