


Minutes of the Homersfield Parish Council Meeting held 20 January 2020 at The Black Swan, Homersfield at 7.30pm

Cllr. Debbie Bird (DB) Chair, Homersfield Parish Council
 Cllr. Angela Stokes (AS) Vice Chair, Homersfield Parish Council
 Cllr. Jo Westgate (JW) Councillor, Homersfield Parish Council
 Cllr. Simon Scarfe Councillor, Homersfield Parish Council
 Members of the general Two
 Public

Item	Description
1	To consider accepting apologies for absence
1.1	Cllr. Lucy Phillips – Reason for absence accepted by the members
1.2	A Pullen (clerk) The Chair took the minutes in the clerks' absence
2	To approve the minutes of the last council meeting
2.1	The draft minutes of the meeting held 4 November 2019, previously distributed to all councillors were unanimously agreed and signed by the Chair, having been proposed by (PB) and seconded by (SB) Cllrs. Scarfe and Westgate
3	To record declarations of interest from members in any item to be discussed
3.1	None
4	To consider dispensations from members in any item to be discussed
4.1	None received
5	To adjourn the meeting to allow public participation (15 minutes) – Meeting adjourned
5.1	Parishioners questions or comments
5.1.1	Two parishioners gave an explanation of their outline plans for development of a house and plot of land in the village
5.2	Reports from District & County Councillor
5.2.1	 Homersfield 6 Jan 2020.docx
6	To re-convene the meeting – Meeting reconvened at 8.15
6.1	To receive a report from the Chair
6.1.1	Three reports of vandalism have been reported
6.2	To receive a report from the Clerk on outstanding matters (for information only)
6.2.1	Nothing to report
7	To consider new & outstanding planning applications – None
8	To discuss a request for highway safety signage
8.1	The Chair has been approached again about signage regarding the lorries; and reminded the enquirer of November's 2019 decision to contact Suffolk County Council regarding permission and potential cost, if approved
9	To discuss Homersfield Wood (standing item)
9.1	Agreed to commence working party again with the first meeting on 4 April and bi-monthly thereafter. An information flyer will be posted to the notice board. ¹ The Chair will liaise with the Woodland Trust for advice on maintenance. An article for the Community News is outstanding
10	To review/confirm member's Registers of Interests

10.1	Carol George (East Suffolk Council) has requested that members with outstanding registers contact her by telephone to update their entries, details of which were passed to Cllr. Scarfe. The Chair will also pass details to Cllr. Phillips						
11	To consider the council's proposed budget and precept renewal for 2020/21						
11.1	The draft budget and notes prepared by the Clerk were distributed and reviewed by the members. The Clerk proposed that the draft budget for 2020/21 should be frozen at £3,514, a recommendation unanimously accepted by the members, having been PB and SB Cllrs. Stokes and Scarfe. A request will be submitted for the same. ⁱⁱ						
12	To receive and discuss items from Parish Councillors						
12.1	The bridle path in the wood requires topping up with shingle; the Chair will approach Cemex for the material ⁱⁱⁱ						
13	Finance – Bank balances & accounts payments						
13.1	Barclays	Current Account				£6,438.03 (14/01/20)	
	Barclays	Reserve Account				£2,743.99 (14/01/20)	
14	Payments						
14.1.	Date	Payee	Description	Cost	VAT	Comments	
	25/01/20 & 25/02/20	A Pullen	Salary	>£100		Jan, Feb Confidential	
	25/01/20 & 25/02/20	A Pullen	Expenses	<£100		Jan, Feb Confidential	
	25/01/20 & 25/02/20	HMRC	PAYE	£54.00		Jan, Feb	
	The bank balances were noted and the schedule of payments unanimously approved						
15	Correspondence received						
15.1	The information file was distributed to the members						
16	To receive items for the next Agenda						
16.1	To discuss the telephone box refurbishment						
16.2	To discuss the internal control and risk assessment for 2019/20						
17	Date and time of next meeting – TBC, 7.30pm, Black Swan, IP20 0ET						
18	Meeting Close – The meeting closed						

ⁱ Chair – Post a working flyer for Homersfield Wood in the notice board

ⁱⁱ RFO – Submit the precept request for 19/20 for £3,514.00

ⁱⁱⁱ Chair - The bridle path requires shingle; the Chair will approach Cemex for the material