

Homersfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Homersfield Black Swan

Tuesday 1st March 2022 at 6.00pm

PUBLIC FORUM

- A. **To receive Reports from the District and County Councillor**
Reports will be emailed separately and placed on the website: <http://homersfield.onesuffolk.net>
- B. **Public Forum – for Members of the Public**
Members of the public are welcome to attend.
- **Tree Warden Report**

AGENDA

- 1. **To consider Apologies for Absence**
- 2. **To record Declarations of Interests and to consider Requests for Dispensation**
- 3. **To Approve the Minutes of the Meeting held on 1st November 2021**
- 4. **Matters Arising from the Minutes above and not on the agenda**
- 5. **Co-option to fill the Casual Vacancy**
To consider co-option of any parishioner/s who have offered themselves to become a Councillor.
- 6. **Finance**
 - a) **To Receive the current Financial & Budget Reports and Approve the Income & Expenditure**
 - b) **Homersfield Bridge Oak Posts – update**
 - c) **To Consider Grants/Donations**
 - d) **To Consider Restricted Reserves**
 - e) **Internal Audit – 20th April 2022**
- 7. **Annual Review of Statutory Documents and Policies**
 - a) **Asset Register**
 - b) **Code of Conduct Policy**
 - c) **Financial Regulations Policy – to consider emergency spending limit**
 - d) **Freedom of Information & Publication Scheme Policy**
 - e) **General Data Protection Regulations Policy**
 - f) **Internal Control Statement**
 - g) **Planning Procedure Policy**
 - h) **General Risk Assessment**
 - i) **Standing Orders**
 - j) **Wood Working Parties Risk Assessment & Strimmer and Chainsaw Policies – New**
 - k) **Risk Assessment – Litterpick – New**
- 8. **Homersfield Community Park and Homersfield Playing Field**
To Consider Receiving the gift of Physical and Monetary Assets of:

Homersfield Parish Council

- a) Homersfield Community Park - Charity Number: 1193118
- b) Homersfield Playing Field - Charity Number: 1066181

9. Community Governance Review in East Suffolk

To consider changes to the Community Governance arrangements in the Parish Council's area

10. Planning Applications and Decisions

Applications

a) Dove Barn Flixton Road Homersfield Harleston Suffolk IP20 0EX

Proposal: Change of Use of paddock land to provide holiday accommodation consisting two shepherds huts, one glamping pod, associated storage building, car parking and all associated works.

Ref. DC/22/0121/FUL | Application Received Wed 12 Jan 2022 | Status: Awaiting decision

Decisions

b) Environment Agency - River Control Structures on The River Waveney – *update*

c) 1 x Poplar - Fell to Ground Level

Reason: close to existing out buildings & located in position of proposed new garage

Heath Cottage Church Lane Homersfield Harleston Suffolk IP20 0ET

Ref. No: DC/21/4523/TCA | Validated: Wed 29 Sep 2021 | Status: No objections

d) Heath Cottage Church Lane Homersfield IP20 0ET

Rear and side extension and alteration. Demolition of front porch and remodeling of front dormers. New timber cart lodge and workshop. Temporary installation of static caravan and storage container.

Ref. DC/21/4779/FUL | Application Received Tue 19 Oct 2021 | Status Permitted

11. Homersfield Phonebox

- a) Wildlife Information Guides – *c/f*
- b) Footpath Map/s – *update*
- c) Guardian

12. Homersfield Wood

- a) Tree Warden – *update*
- b) Wood Survey/Inspections
- c) Working Party Report – March
- d) Suffolk Wildlife Trust Community Wildlife Advisor Report

13. Queen's Platinum Jubilee 2022

- a) Tree Planting - *Oak Tree Offer from East Suffolk Council*
- b) Queen's Platinum Jubilee Plaque

14. Village Maintenance

- a) Homersfield Village Gateway Entrance Sign - *update*
- b) Village Litter Pick – 5th March 2022
- c) Village Green
 - Tree Seat and Memorial Plaque - *update*

15. Correspondence

- a) Redenhall w. Harleston Neighbourhood Plan - Reg. 16 consultation

Homersfield Parish Council

16. AOB (*For discussion only – the Council cannot make decisions on these items unless on the agenda*)

- a) **Remembrance Day Wreath** – *update*
- b) **Website Statistics**

17. To Receive items for the next Agenda

18. To Confirm the Future Meeting Dates:

- Tuesday 3rd May 2022 at 6.00pm
- Tuesday 5th July 2022 at 6.00pm
- Tuesday 6th September 2022 at 6.00pm
- Tuesday 1st November 2022 at 6.00pm

S. G. Chapman

Sally Chapman

Clerk to Homersfield Parish Council

Date 23rd February 2022