

Homersfield Parish Council

To Members of the Council & Parishioners

You are invited by the Chair to attend the

ANNUAL PARISH MEETING

The meeting will be held virtually using the Zoom platform on

Tuesday 4th May 2021 – 6.00pm

Members of the public are welcome to join the meeting please contact the Parish Clerk by email on homersfieldparishcouncil@gmail.com or telephone 01379 855486 for the link.

- 1. Welcome by the Chair of the Parish Council**
- 2. Apologies**
- 3. To approve the Minutes of the Meeting held on 13th May 2019** *(no meeting held in 2020)*
- 4. Matters Arising**
- 5. Chair's End of Year Report**
- 6. Responsible Financial Officer's End of Year Report**
- 7. County & District Councillors End of Year Reports**
- 8. To receive Community Reports**
 - a) Homersfield PCC
 - b) Homersfield Parish Land Trust
 - c) William Adair (Homersfield)
 - d) Homersfield Playing Field Charity
- 9. Public Questions**

Angela Stokes

Angela Stokes

Chair to Homersfield Parish Council

Date 23rd April 2021

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held virtually using the Zoom platform on

Tuesday 4th May 2021

PUBLIC FORUM

- A. To receive Reports from the District and County Councillor**
Reports will be emailed separately and placed on the website: <http://homersfield.onesuffolk.net>
- B. Public Forum – for Members of the Public**
Members of the public are welcome to join the meeting please contact the Parish Clerk by email on homersfieldparishcouncil@gmail.com or telephone 01379 855486 for the link.

AGENDA

- 1. To Appoint a Chair**
- 2. To Appoint a Vice Chair**
- 3. To consider Apologies for Absence**

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4. To record Declarations of Interests and to consider Requests for Dispensation
5. To Approve the Minutes of the Meeting held on 1st March 2021
6. Matters Arising from the Minutes above and not on the Agenda
7. Finance
 - a) To Approve the End of Year Balance Sheet 2020/21 (*circulated*)
 - b) To Approve the Internal Auditor's Report for 2020/21 (*report circulated*)
Clerk's comment: If the Internal Auditor's report is approved HPC can apply for an exemption to having a (paid for) External Audit.
 - c) To Agree the Annual Audit Return Sections 1 & 2 and a Certificate of Exemption from a Limited Assurance Review
 - d) To Appoint the Internal Auditor for 2021-22
 - e) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure (*reports circulated*)
 - f) Bank Mandate - update
 - g) To Agree Membership to the Suffolk Association of Local Councils (SALC) and/or Norfolk Parish Training and Support (NPTS) (*quotes circulated*)
 - h) To Consider Replacing the Concrete Bridge's Oak Posts
 - i) Phone Box Refurbishment (*quotes circulated*)
7. Planning Applications and Decisions
Applications
None
Decisions
None
8. Village Maintenance
 - a) Grass Management surrounding the Man in Boat Sculpture
 - b) Homersfield Village Gateway Entrance Sign
 - c) Homersfield Wood
 - Aims for the Wood
 - Working Parties
 - Disclaimer Signs
 - d) Phone Box Future Use
 - e) Village Litter Picking Dates
 - f) Village Sign Refurbishment
9. Homersfield Playing Field Charity – update
10. Correspondence
 - a) Community Woodland Group Request
11. AOB (*For discussion only – the Council cannot make decisions on these items unless on the agenda*)
 - a) Future Meeting Place
 - b) Councillor Training
12. To receive items for the next Agenda

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13. To confirm the Next Meeting Dates:

- Monday 5th July 2021 at 6.00pm
- Monday 6th September 2021 at 6.00pm
- Monday 1st November 2021 at 6.00pm

S. G. Chapman

Sally Chapman

Clerk to Homersfield Parish Council

Date 23rd April 2021