

Homersfield Parish Council

PARISH COUNCIL MEETING

Homersfield Black Swan

Monday 1st November at 6.00pm

Present

Chair Angela Stokes, Councillor Lucy Hammond, Councillor Jo Westgate

Clerk/Responsible Financial Officer (RFO): Sally Chapman

Also Present: Two parishioners

A. To receive Reports from the County & District Councillor

County & District Councillor Judy Cloke (not present) sent a report.

Full details: <http://homersfield.onesuffolk.net>

B. Public Forum – for Members of the Public

- Mr. Brian Beales – Manager Flixton Park Quarry

Mr. Beales gave a very interesting talk of the management and future plans of Flixton Park Quarry including the restoration of the grass, trees, landscaping and how the land is being re-instated for future farming.

- Parishioner

A parishioner spoke of her planning applications and answered Cllrs questions.

MINUTES

1. To consider Apologies for Absence

None received.

2. To record Declarations of Interests and to consider Requests for Dispensation

Point 10. Cllr Hammond and Cllr Westgate declared non-pecuniary interests as Homersfield Church Members.

3. To Approve the Minutes of the Last Meeting

Cllrs amended the Asset List from the last meeting:

1 x Dog bin to 1 x Litter Bin

Added 1 x Petrol Strimmer value estimated £200

Action: Clerk

Then the Minutes from the Meeting held on 6th September 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the agenda

None

5. Co-option to fill the Casual Vacancy

None

Cllrs discussed the vacancy and will re-advertise on the Noticeboard and Parish Magazine.

Action: Clerk/LH

Signed: _____ Chair

Date: _____

Homersfield Parish Council

6. Finance

a) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure

Councillors received the reports and resolved unanimously to approve the following Income & Expenditure.

Date	Ref	Receipts	
		None	
		Total	£ -
Date	Ref	Expenditure	
24/09/2021	100855	Zurich Insurance	£ 469.80
30/09/2021	S/O	Clerk's Salary - September	£ 184.48
28/10/2021	S/O	Clerk's Salary - October	£ 184.48
01/11/2021	100856	CAS - Website Hosting	£ 60.00
01/11/2021	100857	Clerk's Expenses & 7 hours overtime	£ 120.24
		Total	£ 1,019.00

b) To Approve the Budget and Precept for 2022/23

Councillors agreed the Budget as attached and a Precept rise from £4,458 to £4,700 for 2022/23.

c) Bank Mandate – update

The Clerk confirmed the Barclay's Simple Servicing Agreement is now in place.

d) Homersfield Bridge Oak Posts – update

The Clerk informed HPC had been promised grants to cover the costs of the Oak Posts and will order the work.

Action: Clerk

7. Planning Applications and Decisions

Applications

a) 1 x Poplar - Fell to Ground Level

Reason: close to existing out buildings & located in position of proposed new garage

Heath Cottage Church Lane Homersfield Harleston Suffolk IP20 0ET

Ref. No: DC/21/4523/TCA | Validated: Wed 29 Sep 2021 | Status: Awaiting decision

Councillors resolved to support this application.

b) Heath Cottage Church Lane Homersfield IP20 0ET

Proposal: Rear and side extension and alteration. Demolition of front porch and remodelling of front dormers. New timber cart lodge and workshop. Temporary installation of static caravan and storage container.

Ref. DC/21/4779/FUL | Application Received Tue 19 Oct 2021 | Status Awaiting decision

Councillors resolved to support this application.

c) Environment Agency - River Control Structures on The River Waveney

Environment Agency proposal to withdraw maintenance responsibility for a river control structure at Wortwell on the River Waveney.

Signed: _____ Chair

Date: _____

Homersfield Parish Council

Councillors agreed to raise concerns of possible future flooding of the Waveney Valley if The Environment Agency withdrew their maintenance responsibility for a river control structure at Wortwell on the River Waveney and would it be maintained in a safe condition in the future.

Decisions

Cllrs noted the following decisions.

d) County Council Consultation - Variation of Condition 2 on permission W/12/1190

All extraction operations authorised or required by this permission shall cease, and all plant, machinery equipment, structures, buildings and access tracks shall be removed by not later than 30th September 2018 and the site restored by 30th September 2027.

Flixton Park Quarry Homersfield Road Flixton West Suffolk NR35 1NN

Ref. No: DC/21/3704/CCC | Validated: Tue 03 Aug 2021 | Status: No objections

e) Change of Use of Paddock Land to Provide Holiday Accommodation

Consisting Two Shepherds Huts, One Glamping Pod, Associated Storage Buildings, Car Parking and All Associated Works.

Land Adjoining Dove Barn Flixton Road Homersfield Suffolk IP20 0EX

Ref. No: DC/21/2942/FUL | Validated: Mon 05 Jul 2021 | Status: Refused

8. Homersfield Phonebox Information

a) Wildlife Information Guides

Cllrs discussed the guides and will consider in the spring.

b) SCC Footpath Map/Leaflets

Cllrs discussed the various options and agreed to obtain a quote for a footpath map for the back of the phonebox and will look at footpath leaflets at a later date.

Action: Clerk

9. Village Maintenance

a) Homersfield Village Gateway Entrance Sign – update

No replacement installed as yet.

b) Homersfield Wood

- Tree Warden – update

The Tree Warden, has created a plan and has applied for some free trees (Oak, Hornbeam, Cherry and Crab Apple) through the Queen's Green Canopy project and some free hazel plants to boost the shrub layer of the wood. He has surveyed the existing trees and noted which ones need to be pruned or cut down due to disease.

- Homersfield Wood Survey/Inspections

Cllrs agreed to have a wood survey after the planned work has been completed.

- Working Parties

There have been two working parties in September and October, the next one is on Saturday November 20th from 10am-12pm. Volunteers are always welcome.

- Trees Clearing Offer

A parishioner has offered to help clear the dead trees in the wood with the Tree Warden.

Action: Clerk

c) Village Litter Picking – update

Ten volunteers met on 16th October and cleared the roadsides and green spaces of litter. Fly tipping of containers of cooking oil in the slip road were reported and removed by East Suffolk Council. The next litter pick morning is Saturday 5th March 2022. Volunteers are always welcome.

Signed: _____ Chair

Date: _____

Homersfield Parish Council

d) Village Green

- Sign Refurbishment - c/f
- Tree Seat and Memorial Plaque

The wooden bench which was on the Village Green has now moved to the wood and the plaque will be cleaned and attached on the replacement. The bench is being replaced with a metal one, which has kindly been donated in memory of a parishioner who lived nearby.

Cllrs agreed to purchase a memorial plaque for the replacement bench wording as agreed.

Action: Clerk

- Play Area Bench

The bench in the play area is being re-sited on the Village Green.

10. Correspondence

a) Homersfield PCC

Cllr Hammond and Cllr Westgate declared non-pecuniary interests as Homersfield Church Members.

Cllrs resolved to send a Grant Application Support Letter for Homersfield PCC.

Action: Clerk

11. AOB (For discussion only – the Council cannot make decisions on these items unless on the agenda)

a) Councillor Training – update

Cllr Hammond has just completed Councillor Training, which she found beneficial.

b) Speeding – update

The Safer Neighbourhood Team from Halesworth are monitoring speeding in the village.

c) Queen's Platinum Jubilee 2022 – update

- Tree Planting
- Queen's Platinum Jubilee Plaque

Cllrs discussed ideas for June 2022 and will make decisions in March.

d) SALC Climate Forum – update

Cllr Hammond found the forum very interesting and will continue to attend.

e) Remembrance Day Wreath

Cllrs agreed to purchase a poppy wreath and new crosses for the Village Green to Remember the Fallen.

Action: Clerk

12. To receive items for the next Agenda

None

13. To Confirm the Meeting Dates

Cllrs resolved to change all the Parish Council meeting dates to the first Tuesday of the month, as two of the meeting dates were on Bank Holiday Mondays.

- Tuesday 4th January 2022 at 6.00pm
- Tuesday 8th March 2022 at 6.00pm
- Tuesday 3rd May 2022 at 6.00pm
- Tuesday 5th July 2022 at 6.00pm
- Tuesday 6th September 2022 at 6.00pm
- Tuesday 8th November 2022 at 6.00pm

The meeting ended at 9:21pm

Signed: _____ Chair

Date: _____

Homersfield Parish Council

INCOME	Draft
	Budget
	2022/23
Precept	4700.00
Total Budgeted Income	4700.00
Non-Budgeted Income	
Grants/CIL Payments	0.00
VAT Reclaim	0.00
Business Saver Interest	0.00
Petty Cash	0.00
Bank Credit	0.00
Total Income	4700.00
EXPENDITURE	
Clerk's Salary	2280.00
Locum Clerk's Salary	0.00
HMRC	0.00
Clerk's Office Costs	168.00
Clerk's Expenses	50.00
Hall Rent	0.00
ICO Data Protection	35.00
Insurance	470.00
Internal Audit	120.00
Maintenance	200.00
Miscellaneous	100.00
S137 Grants/Donations	300.00
Subscriptions	145.00
Training	100.00
Future Projects	200.00
Homersfield Wood	200.00
Village Projects	300.00
Website Hosting	50.00
Total Budgeted Expenditure	4718.00
Budget Variance	-18.00
Non-Budgeted Expenditure	
Phonebox refurbishment	0.00
Vat to reclaim	0.00
Total Expenditure	4718.00
Overall Variance	-18.00

Signed: _____

Chair

Date: _____