

# Homersfield Parish Council

## PARISH COUNCIL MEETING

*Homersfield Black Swan*

**Monday 6<sup>th</sup> September 2021 at 6.00pm**

### **Present**

Chair Angela Stokes, Councillor Lucy Hammond, Councillor Jo Westgate

**Clerk/Responsible Financial Officer (RFO):** Sally Chapman

**Also Present:** One parishioner

### **A. To receive Reports from the County & District Councillor**

**County & District Councillor Judy Cloke** sent a report:

*(full details: <http://homersfield.onesuffolk.net>)*

### **B. Public Forum – for Members of the Public**

Mr. Mark Timms was welcomed to the meeting and kindly agreed to be the Tree Warden for Homersfield Parish Council. He agreed to complete regular inspections of the council's trees, provide a maintenance plan for the woods and make some information sheets for the phone box.

## MINUTES

### **1. To consider Apologies for Absence**

None received.

### **2. To record Declarations of Interests and to consider Requests for Dispensation**

None

### **3. To Approve the Minutes of the Last Meetings**

**The Minutes from the last Meetings held on 5th July, 20th July and 16th August 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.**

### **4. Matters Arising from the Minutes above and not on the agenda**

None

### **5. Co-option to fill the Casual Vacancy**

None

### **6. Finance**

#### **a) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure**

**Councillors received the reports and resolved unanimously to approve the following Income & Expenditure.**

Signed: \_\_\_\_\_ Chair

Date: \_\_\_\_\_

# Homersfield Parish Council

Date	Ref	Receipts	
		None	
		<b>Total</b>	<b>£ -</b>
Date	Ref	Expenditure	
21/07/2021	100851	Angela Stokes - expenses	£ 19.40
28/07/2021	S/O	Clerk's Salary - July	£ 184.48
28/08/2021	S/O	Clerk's Salary - August	£ 184.48
06/09/2021	100852	Mr D Coates - telephone box refurbishment	£ 517.40
06/09/2021	100853	Clerk's Expenses & 8 hours overtime	£ 120.24
06/09/2021	100854	SALC - 19/10/21 Training (AS/LH)	£ 60.00
06/09/2021	100855	Insurance - TBC	
		<b>Total</b>	<b>£ 1,086.00</b>

**b) Bank Mandate – update**

The Clerk informed all the outstanding mandate changes had been confirmed by Barclays. **Councillors signed Barclay's Simple Servicing Agreement allowing the Clerk to view HPC's Bank Accounts online.**

**c) Homersfield Bridge Oak Posts – update**

County Councillor Judy Cloke is requesting SCC to replace the Oak Posts at the bridge as they are in the road. Cllrs informed a post has been replaced on the Norfolk side.

**d) Phone Box Refurbishment – update**

Cllrs reported the phone box refurbishment is now complete and they are very pleased with the result.

**e) To Consider Insurance Quotations**

The Clerk informed she was still waiting for quotes from various insurance companies.

Action: Clerk

## 7. Planning Applications and Decisions

Cllrs noted the following application and decisions.

### Applications

**a) Proposal: Single storey side and rear extensions**

Address: The Thatched Cottage, Church Lane, Homersfield, Harleston, Suffolk, IP20 0E. Ref. No: DC/21/3884/FUL

**Councillors supported this application as long as the driveway to Second Cottage, the neighbour's property and the road are kept clear at all times.**

**b) County Council Consultation - Variation of Condition 2 on permission W/12/1190**

All extraction operations authorised or required by this permission shall cease, and all plant, machinery equipment, structures, buildings and access tracks shall be removed by not later than 30th September 2018 and the site restored by 30th September 2027.

Flixton Park Quarry Homersfield Road Flixton West Suffolk NR35 1NN

Ref. No: DC/21/3704/CCC | Validated: Tue 03 Aug 2021 | Status: Awaiting decision

**Councillors objected to this application at the Planning Meeting dated 16<sup>th</sup> August 2021**

**c) Change of Use of Paddock Land to Provide Holiday Accommodation**

Consisting Two Shepherds Huts, One Glamping Pod, Associated Storage Buildings, Car Parking

Signed: \_\_\_\_\_ Chair

Date: \_\_\_\_\_

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and All Associated Works.

Land Adjoining Dove Barn Flixton Road Homersfield Suffolk IP20 0EX

Ref. No: DC/21/2942/FUL | Validated: Mon 05 Jul 2021 | Status: Awaiting decision

**Councillors voted neutral to this application at the Planning Meeting dated 20<sup>th</sup> July 2021**

## Decisions

**c) The removal of 60 trees listed as per schedule and plan and replanting of 5 individual trees, along with variety of fruit trees to north of site and native hedge species especially to the North-East and South-West boundaries where trees are to be removed.**

Heath Cottage Church Lane Homersfield Harleston Suffolk IP20 0ET

Ref. No: DC/21/3360/TCA | Validated: Wed 14 Jul 2021 | Status: Approved

**Councillors approved this application at the Planning Meeting dated 20<sup>th</sup> July 2021**

## 8. To Approve the updated Asset List

**Councillors approved the updated Asset List (attached).**

## 9. Village Maintenance

### a) Homersfield Village Gateway Entrance Sign – *update*

No further news.

### b) Homersfield Wood

- The dates for the next working parties are 25<sup>th</sup> September, 23<sup>rd</sup> October, 20<sup>th</sup> November 10-12 noon meeting at the wood. Cllr Hammond agreed to place a notice in the Community News.

Action: LH

- Maintenance List to be agreed with the tree warden.

Action: Tree Warden

- Track/Bridleway Clearing - *update*

SCC has advised the track/bridleway through the wood is scheduled for two cuts per year.

### c) Phone Box Future Use

- A guardian for the phonebox is still being sought and the tree warden will provide some information sheets to display inside.

### d) Village Litter Picking Dates

The next litter picking date is 16<sup>th</sup> October 2021 and Cllr Hammond agreed to place a notice in the Community News.

Action: LH

### e) Village Green

- Sign Refurbishment – *c/f*

- Tree Seat and Memorial Plaque

A tree seat has been kindly donated to HPC to replace the deteriorating wooden one on the Green and a memorial plaque will be purchased for the seat, the wording to be agreed by the family.

Action: AS

### f) Tree Warden

See details in the public forum.

## 10. Correspondence

- Clerks & Council Magazine.

Signed: \_\_\_\_\_ Chair

Date: \_\_\_\_\_

# Homersfield Parish Council

## 11. AOB

### a) Future Meeting Place – update

A suitable meeting place has still not been agreed by Cllrs.

### b) Councillor Training – update

Two Councillors have been booked onto SALC's Councillor training in October.

### c) Speeding – update

The Safer Neighbourhood Team has been made aware of speeding through the village and will patrol the area at various times.

### d) Queen's Platinum Jubilee 2022 – update

The Clerk informed of some commemorative plaques she had seen on a village sign and would obtain some quotes for consideration.

Action: Clerk

### e) No Parking on Bridge Sign

The Chair reported the sign had been thrown in the brambles recently near the river and retrieved.

### f) Unsuitable for HGV's Sign

Cllrs advised there is an unsuitable for HGV's sign as you come into the village on the St. Cross Road, but there is not one as you come into the village from the B1062. Cllrs asked the Clerk to discuss with SCC Highways.

Action: Clerk

## 12. To receive items for the next Agenda

## 13. To confirm the Next Meeting Dates:

- Monday 1st November 2021 at 6.00pm

*The meeting ended at 8:00pm*

## Homersfield Parish Council

### ASSET LIST

Description	Identification/Location	Date Acquired	Purchase Price/ Nominal Sum	Replacement cost estimate
		<i>* approximate</i>		
<b>Office</b>				
Laptop & Bag	Clerk's home	12/03/2018	£300	£400
<b>Parish</b>				
1 x Dog Bin	Entrance to Church Wood	?	£75	£95
2 x Salt Bins	Church Ln, O/s 7&8 Glebe Cott.	29/06/2005	£300	£150
Bus Shelter		*1986	£1	£1,500
Church Wood		2000	£5,000	-
Gates	Church Wood	*2008	£1	£500
2 seats/1 tables	Church Wood	*2008 x 1, Other 10 yrs+	£1	£750
Totem Pole		WDC - Millenium?	£1	£3,000
Village Green	Register VG28	1/5/76	£1	-
Village Sign	Village Green	?	£1	£3,000
Wooden Circular Tree Seat	Village Green	Upper Waveney Valley Trust	£1	£1,000
Wooden Sign x 3	Church Wood	07/07/1905	£250	£600
Notice Board	Play Area	1/1/09	£1	£1,000
Litter Bin	Church Wood	?	£1	£200
Folding Chairs x 40 (estimate)	Mill Cottage, Homersfield	?	£1	£400
Folding tables x 2	Mill Cottage, Homersfield	?	£1	£100
Marque	Mill Cottage, Homersfield	02/07/1905	£1	£1,000
Telephone Box	Village Green	Refurbished 2021	£1	£5,000
Rideon Lawn Mower	The Swan Public House	11/11/2016	£695	£1,000
		<b>TOTAL</b>	<b>£6,633</b>	<b>£19,695</b>

Signed: \_\_\_\_\_ Chair

Date: \_\_\_\_\_